


COLLEGE COUNCIL MEETING MINUTES

Date: Nov 5, 2021 | Time: 12-1PM | Location: ZOOM | Recorder: Laura Lundborg



 TOPIC	Facilitator	Key Points Provide 50 words or less on expected outcome
Land & Labor Acknowledgement	Cynthia Risan	College Council opens with a time of acknowledgement and honor.
Meeting Minutes		Minutes from the October 15, 2021, meeting have been posted for review; please contact Laura Lundborg with comments or corrections.
Innovation Fund – Process for Applying	David Plotkin	<p>David shared information about innovation funds – application, criteria, process, and rubric. Anyone is eligible to apply. Apply online by completing the Innovation Request Form. More information can be found at https://intranetstaging.clackamas.edu/grants/innovation.</p> <p>Proposals must meet the following:</p> <ul style="list-style-type: none"> • Promote equity and opportunity in higher education and our community. • Improve service to the CCC community and/or CCC students or other constituents. • Support CCC’s strategic priorities. • Save time or money for CCC, its partners, or community members. • Improve CCC services or programs and make things better. <p>The proposal review committee: Amy Cannata, Tim Cook, SD DeWaay, Jil Freeman, Shalee Hodgson, Jason Kovac, Alissa Mahar, Mike McLaughlin, David Plotkin, Lisa Reynolds, Sara Sellards, Maria Sorrentino, and Beth Wicklund. Recommendations go to the executive team for final selection.</p> <p><u>Questions & Discussion:</u></p> <p>Q: Can this grant be used as matching funds for another grant outside of the college? A: Possibly. Please contact Amy Cannata if considering matching with another grant.</p> <p>Q: What are examples of projects awarded in the past? A: Examples are a website redesign and a LiveChat feature on our public site. In the past, the fund was limited for use within the annual budget process, but is now open to everyone. It’s expected there will be an increase in applications. All ideas are welcome. If anyone has questions, please contact David.</p>
Grants Development Fall Update	Amy Cannata	Amy provided an update on CCC grants. She walked through the Grants Administration page on the myClackamas portal. There is also information on the grants process on the F:drive > Grants Office folder.

**Grants Development Fall Update
(continued)**

Grants Office Functions:

- Funder research
- Opportunity tracking and monitoring
- Analysis of grant eligibility, probability of winning, and level of effort
- Timeline development and tracking
- Facilitation of project design and planning
- Support of team's writing process
- Review, edit and provide feedback for proposal drafts
- Documentation of grant activities and archiving

If interested in applying for a grant, please read the [Grants Guidelines & Process](#) guide. Professional development opportunities are also encouraged. Grant Writing USA offers periodic free seats for CCC employees to attend their grant writing and grant management trainings.

Amy is currently interim director of Office of Educational Partnerships and Max Wedding is the interim Grants Administrator until further notice.

Association Reports

- **Associated Student Government**
- **Classified**
- **Associate Faculty**
- **Full-time Faculty**
- **Administrative/Confidential**

ASG –

- Hosting a Thankful Tree for people to add a message about they are thankful for - more information soon
- Game Night continues on Thursdays at 5PM
- Trivia Night continues on Tuesdays at 5PM

Classified –

- Established a bargaining team for the upcoming contract negotiations
- Classified Appreciation Day is Nov 10

Associate Faculty –

- Wrapping up MOU related to working conditions during pandemic
- Working with HR to fully implement the association name change

Full-time Faculty –

- Working on Unit Plans for the 2022-23 budget process
- Faculty Forum is Dec 3 - departments are working on position opening requests for new and retirement replacement positions

Admin/Confidential –

- Working on Unit Plans for the 2022-23 budget process
- Save the Date – All Staff Breakfast planned for March 17

Announcements

Virtual Help Week – begins Dec 6. Each core student service area will have Zoom rooms available throughout the week to assist students.

World Trust Training – the Diversity, Equity & Inclusion Committee has scheduled another Roots of Social Justice training for Nov 18.

Automotive Service Program Internships – the program facilitated their first placement of interns; 8 out of 9 were placed. Also revised the program recently.


Early Childhood Education Program – now offers a Spanish program. Fall term had 69 students registered.

Return to Campus Workgroup – more detailed conversation will happen at multiple venues in the near future. For now, highlights include: treating winter term much like fall term with some courses being taught on campus; considering best options to support the increased student population on campus; creating a process for faculty interested in decreasing distancing requirement from 6ft to 3ft.

Food Pantry – OC campus still offering contactless food box pick-ups on Wednesdays. Student Life and Leadership is working with a group to address needs of students at other campuses and those with transportation barriers.

ASG Office Expanded Hours – the office will soon be staffed with enough students and employees to remain open full days, M-F. Will send announcement.

Booster Shots for Children – a third party has scheduled the Wilsonville campus as a location to offer booster shots.

	Upcoming Meeting Dates	Start Time	End time	Location
November 19, 2021	12:00pm	2:00pm	Zoom	Members Deans, Association Representatives, and two representatives from each division. Employees, students, and public encouraged to attend.